

Ann E. Lambert

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OBJECTIVE

To contribute strong design skills and experience to your company in a creative capacity as a graphic designer with skills in both print and web design.

EXPERIENCE

Server • River Hills Country Club, Lake Wylie, SC • November 2009 – present

Server • De Marco's Italian Grill, Fort Mill, SC • July 2009 – present

Photographer • Sears Portrait Studio, Columbia, SC • September 2008 – January 2009

- Photograph children, teens and adults utilizing a variety of different backgrounds, props and poses.
- Sell photo packages and collections.

Graphic Designer / Intern • ECI - Find New Markets, Columbia, SC • 2007 – 2008

- Created print marketing materials (including logos, brochures, business cards and stationary).
- Designed and built websites.
- Photographed client products.

Server / Bartender • Carrabba's Italian Grill, Columbia, SC • 2006 – 2008

- Worked several areas including serving, bartending, and running the carside carryout business.
- Promoted to a head server, which included settling end-of-shift finances.
- Trained approximately 12 new employees.
- Managed up to 2 employees at a time.

EDUCATION

University of South Carolina, Columbia, SC, 2008

- Bachelor of Arts in Journalism and Mass Communications
 - Major in Visual Communications
 - Minor in Media Arts
 - GPA of 3.1
- Deans' List 2005, 2006

Clinton High School, Clinton, SC, 2004

- Graduated with high honors and a GPA of 3.9
- Student Body Secretary 2003-2004
- Member of the Beta Club 2000-2004
- Editor of the yearbook 2003-2004
- Photographer and designer for the yearbook 2001-2003

SKILLS

- **Graphic Design:**
 - Photography (portrait, commercial and product)
 - Web design and publishing
 - Informational graphics, corporate design, advertisements

- **Customer Service:**
 - **Seven years' experience in customer service**
 - **Interaction with customers and clients**
 - **Working both in a team environment and individually**
 - **Following instruction from supervisors**
- **Computer Skills:**
 - **Proficient on Mac and PC platforms**
 - **Knowledgeable and experienced in many software programs, such as:**
 - **Microsoft Office**
 - **Adobe Creative Suites 2, 3 and 4**
 - **QuarkXPress**
 - **Microsoft Expression Studio**
 - **Apple iWork and iLife**
 - **Typing an average of 85 WPM with 95-98% accuracy**
 - **Writing and editing copy**